

RESOLUTION OF THE
HUMAN SERVICES COMMITTEE
OF THE NAVAJO NATION COUNCIL

Recommending to the Government Services Committee of the
Navajo Nation Council to Approve and Adopt an Amended
Plan of Operation for the Department of
Veterans Affairs

WHEREAS:

1. Pursuant to 2 N.T.C., Section 604 (b) (3) and (5), the The Human Services Committee of the Navajo Nation Council is authorized to recommend legislation regarding veterans service and to serve as the oversight authority for Division of Human Resources, including the Department of Navajo Veterans Affairs; and

2. The Department of Navajo Veterans Affairs was initially established within the Executive Branch of Navajo Tribal Government by Resolution CMA-256-71; and

3. The initial Plan of Operation was adopted for the department by Advisory Committee Resolution ACJY-91-82 which was rescinded by Resolution ACAU-104-84, then later rescinded by Resolution ADJY-167-87, and Resolution ACMA-36-88 amended Resolution ACJY-167-87s; and

4. Pursuant to Resolution CMA-16-90, the Navajo Tribal Council approved the Fiscal Year Tribal Operating Budget as well as the proposed Navajo Nation organizational structure which placed the Department of Navajo Veterans Affairs under the Division of Human Resources; and

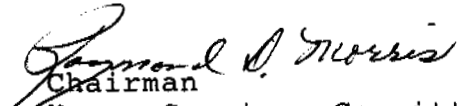
5. Accordingly, the Plan of Operation has proposed revision to reflect the changes and furthermore to incorporate the broadened and expanded responsibilities of the Department.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Human Services Committee of the Navajo Nation Council hereby recommends to the Government Services of the Navajo Nation Council to approve and adopt the amended Plan of Operation for the Department of Navajo Veterans Affairs, attached hereto as Exhibit "A" and incorporated herein.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Human Services Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and the same was passed by a vote of 6 in favor, 0 opposed, and 1 abstained, this 10th day of July, 1991.


Chairman
Human Services Committee
of the Navajo Nation Council

Motion: Wallace Charley
Second: Young Jeff Tom

PROPOSED
PLAN OF OPERATION
OF THE
DEPARTMENT OF NAVAJO VETERANS AFFAIRS

ARTICLE I - ESTABLISHMENT:

- Handwritten: 2/22/82*
- A. The Department of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government, ^{by} Navajo Tribal Council Resolution CMA-25-71. The initial Plan of Operation was adopted for the Office by Advisory Committee Resolution ACJY-91-82; Resolution ACJY-91-82 was rescinded by Resolution ACAU-104-84; Resolution ACAU-104-84 was rescinded by Resolution ACJY-167-87 and Resolution ACMA-36-88 amended Resolution ACJY-167-87.
- B. ~~The Department of Navajo Veterans Affairs is~~ hereby continued as a Navajo Tribal Department within the Division of Human Resources of the Navajo Nation.

ARTICLE II - PURPOSES:

The purposes of the Department of Navajo Veterans Affairs shall be:

- A. To identify, assess and prioritize the special needs of Navajo Veterans, their dependents and survivors and Gold Star Mothers.
- B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo Veterans receive the benefits and services they are entitled to.
- C. To the extent permitted by federal or Tribal law, the Department shall monitor and assess all Veterans' benefit programs made available to the Navajo Nation and its Veterans which affect the special needs and interests of Navajo Veterans for compliance with all applicable Tribal, State and Federal laws.
- D. To recommend overall policies and legislation regarding Navajo Veterans to the Navajo Nation Council through the Navajo Nation's respective Committees and its respective Communities which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
- E. To seek the establishment and funding of health care facilities, Veterans Memorial Building, Memorial Park, Memorial Cemetery for and on behalf of Navajo Veterans on the Navajo Nation.
- F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo Veterans, in business preference for Navajo Veterans, and in seeking out other services and benefits for Navajo Veterans provided by other Veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.

- G. To seek the establishment and funding of the Navajo Veterans Housing Program for Navajo Veterans on the Navajo Reservation.
- H. To determine, implement and provide program services for the needs and benefits of Navajo Veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of Navajo Veterans.
- I. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivable associated therein including, but not limited to:
 - A. Administration of the Veterans Loan Program in accordance with all applicable Navajo Tribal law and the Operating Policies and Guidelines for the program as approved by the Budget and Finance Committee of the Navajo Nation Council.
 - B. Servicing all account receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - C. Implementation of collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.
 - D. Assisting the Budget and Finance Committee of the Navajo Nation Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution CD-68-89.
 - E. Recommending the negotiation and appropriation of available funds for use for Navajo Veterans' Loan Program.

ARTICLE III - AUTHORITIES, DUTIES AND RESPONSIBILITIES:

The responsibilities of the Department Director shall be:

- 1. To supervise and administer the Department of Navajo Veterans Affairs' veterans programs and other duly approved programs as authorized under the provisions of this Plan of Operation for the Department of Navajo Veterans Affairs.
- 2. To implement, carry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Department of Navajo Veterans Affairs including, but not limited to:
 - A. Representing the Department of Navajo Veterans Affairs as directed and authorized by the Navajo Nation in dealing with the public and representatives of other organizations.
 - B. Determining, evaluating and advocating for the needs of Navajo Veterans.

- C. Recommending and providing coordination for implementation of authorized federal, state and tribal programs for the benefit of Navajo Veterans pursuant to all applicable Navajo Nation laws, rules and regulations.
 - D. Serving as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for tribal general funds and private matching funds.
 - E. Recommending the negotiation and appropriation of available funds to use for Navajo Veterans' programs to the Budget and Finance Committee of the Navajo Nation Council for recommendation for approval by appropriate Navajo Nation Council Committees.
 - F. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo Veterans and eligible spouses, widows and dependent children of deceased Navajo Veterans pursuant to duly approved program policies and procedures.
 - G. Recommending necessary budget proposal for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
 - H. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo Veterans under the Department of Navajo Veterans Affairs.
3. To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:
- A. Accepting, reviewing, evaluating and processing applications for loans in accordance with Operating Policies and Guidelines adopted by the Budget and Finance Committee.
 - B. Closing approved loans in accordance with Operating Policies and Guidelines approved by the Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.
 - C. Managing and servicing loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.
 - D. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
 - E. Recommending policies and procedures to the Budget and Finance and other appropriate Committees of the Navajo Nation Council.
 - F. Preparing and presenting periodic accounting and operational reports to appropriate parties.

- G. Executing documents on behalf of the Navajo Nation in regards to the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
- H. Publishing or causing to be published, public information material pertaining to the program.
- I. Completing such other assignment, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

ARTICLE IV - OBJECTIVES:

The Department of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo Veterans:

- 1. To advocate and provide administrative oversight and coordination for needed services for Navajo Veterans in such areas as housing, housing assistance, education, vocational and other special training, legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related Veterans' benefits.
- 2. To promote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.
- 3. To promote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to Veterans.
- 4. To promote utilization of benefits available pursuant to the laws of the Navajo Nation.
- 5. To identify, prioritize and advocate for program services to assist special needs of Navajo Veterans.
- 6. To advocate for the preferential treatment of Veterans in employment.
- 7. To report from time to time and as requested to the Navajo Nation on the status of Department of Navajo Veterans Affairs.

ARTICLE V - ORGANIZATION:

- 1. The Department of Navajo Veterans Affairs shall be administratively responsible within the Division of Human Resources, to the Executive Director.
- 2. The Department of Navajo Veterans Affairs shall have a central office located in Window Rock, Arizona and may locate suboffices in each agency and satellite areas of the Navajo Nation.
- 3. The organizational chart for the Department of Navajo Veterans Affairs is attached and incorporated as "Exhibit 1" herein.

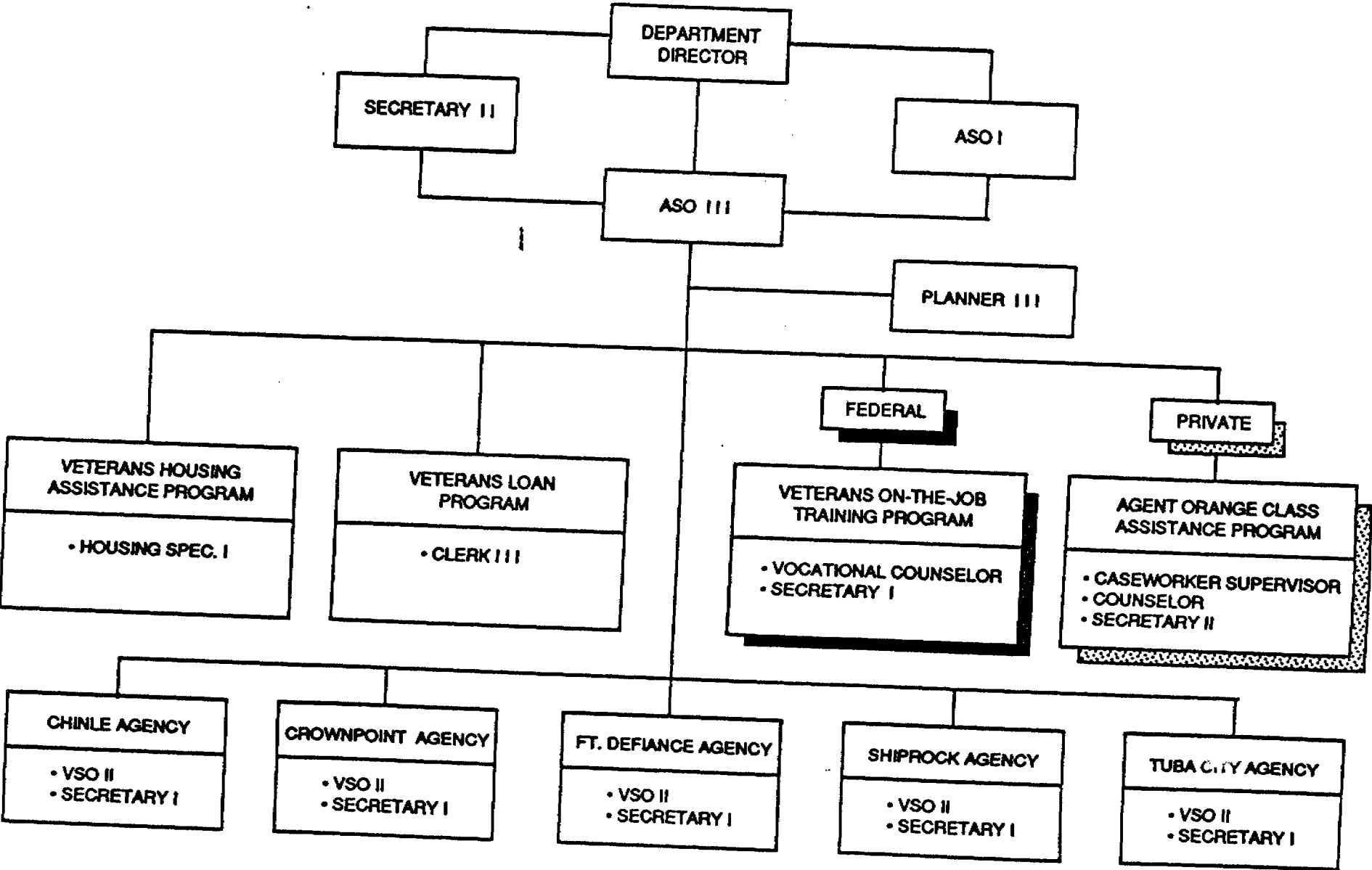
ARTICLE VI - PERSONNEL:

1. The Department of Navajo Veterans Affairs shall be supervised by a Department Director who shall be appointed and employed by the Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. The Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge Veteran.
2. The Department of Navajo Veterans Affairs staff shall be employed, supervised and terminated by the Department Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - AMENDMENTS:

This Plan of Operation for the Department of Navajo Veterans Affairs may be amended from time to time by the Government Services Committee of the Navajo Nation, upon recommendation of the ~~Division of Human Resources~~ ^{Services} and the Budget and Finance Committee of the Navajo Nation Council.

THE NAVAJO NATION
 DIVISION OF HUMAN RESOURCES
 DEPARTMENT OF NAVAJO VETERANS AFFAIRS
 ORGANIZATIONAL CHART



VETERANS HOUSING ASSISTANCE PROGRAM
 • HOUSING SPEC. I

VETERANS LOAN PROGRAM
 • CLERK III

FEDERAL
VETERANS ON-THE-JOB TRAINING PROGRAM
 • VOCATIONAL COUNSELOR
 • SECRETARY I

PRIVATE
AGENT ORANGE CLASS ASSISTANCE PROGRAM
 • CASEWORKER SUPERVISOR
 • COUNSELOR
 • SECRETARY II

CHINLE AGENCY
 • VSO II
 • SECRETARY I

CROWNPOINT AGENCY
 • VSO II
 • SECRETARY I

FT. DEFIANCE AGENCY
 • VSO II
 • SECRETARY I

SHIPROCK AGENCY
 • VSO II
 • SECRETARY I

TUBA CITY AGENCY
 • VSO II
 • SECRETARY I

PLAN OF OPERATION
OF THE
OFFICE OF NAVAJO VETERANS AFFAIRS

ARTICLE I - ESTABLISHMENT:

- A- ~~The Office Department of Navajo Veteran Affairs was established within the Executive Branch of the Navajo Tribal Government by Navajo Tribal Council Resolution GMA-25-71. An The initial Plan of Operation was adopted for the Office by Advisory Committee Resolution AGJY-91-82, Resolution AGJY-91-82 was rescinded by Advisory Committee Resolution ACAU-104-84, and Advisory Committee Resolution ACAU-104-84 was rescinded by Advisory Committee Resolution AGJY-167-87 and Resolution AGMA-36-88 amended Resolution AGJY-167-87.~~
- B.A. The Department of Navajo Veterans Affairs was reestablished within the Executive Branch of the Navajo Tribal Government and hereby continued as a Navajo Tribal Department within the Division of Human Resources of the Navajo Nation.

ARTICLE II -PURPOSES:

The purposes of the ~~Office~~ Department of Navajo Veteran Affairs shall be:

- A. To identify, assess and prioritize the special needs of Navajo Veterans, their dependents and survivors and Gold Star Mothers.
- B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo veterans received the benefits and services they are entitled to.
- C. To the extent permitted by federal or Tribal law, the Office shall monitor and assess all Veterans benefit programs made available to the Navajo Nation and its Veterans which affect the special needs and interests of Navajo Veterans for compliance with all applicable Tribal, State and Federal laws.
- D. To recommend overall policies and legislation regarding Navajo Veterans to the Navajo Tribal Council through the Navajo Nation's respective Committees and its respective Communities which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
- E. To seek the establishment and funding of health care facilities for Navajo veterans on the Navajo Nation.
- F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo veterans, in business preference for Navajo veterans, and in seeking out other services and benefits for Navajo veterans provided by other Veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.

- G. To seek the establishment and funding of the Navajo Veterans Housing Program for Navajo veterans on the Navajo Reservation.
- +H. To determine, implement and provide program services for the needs and benefits of Navajo veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf Navajo veterans.
- I. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivable associated therein including, but not limited to:
- A. Administration of the Veterans Loan Program in accordance with all applicable Navajo Tribal laws, and the Operating Policies and Guidelines for the program, as approved by the Budget and Finance Committee of the Navajo Tribal Council.
 - B. Serviceingce all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - C. Implementation of collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.
 - D. Assisting the Central Loan Budget and Finance Committee of the Navajo Tribal Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution AGN-229-87 CD-68-89.
 - E. Recommending the negotiation and appropriation of available funds for use for Navajo Veterans' Loan program.

ARTICLE III - AUTHORITIES, DUTIES AND RESPONSIBILITIES

The responsibilities of the Executive Department Director shall be:

- 1. ~~Serve as ex-officio member of the Navajo Veterans Commission and perform the duties authorized and directed under the Commission's Plan of Operation.~~
- 21. To Direct Supervise and coordinate administer the functions of the Office Department of Navajo Veteran Affairs, with the Navajo Veterans Commission and other Navajo Nation veterans' programs and other duly approved programs organizations as further authorized under the provisions of this Plan of Operation for the Office Department of Navajo Veteran Affairs.
- 32. To implement, Gcarry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Office Department of Navajo Veterans Commission, Affairs including, but not limited to:

- A. Representing the Office Department of Navajo Veteran Affairs as directed and authorized by the Navajo Nation Veterans-Commission and/or Chairman/Vice-Chairman--of--the--Navajo--Tribal--Council in dealing with the public and representatives of other organizations.
- B. Determininge, evaluatunge and advocatunge for the needs of Navajo Veterans.
- C. Recommending and providunge ~~authorized~~ coordination for implementation of authorized federal, state and tribal programs for the benefit of Navajo Veterans pursuant to all applicable Navajo Nation laws, rules and regulations.
- D. Servinge as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for tribal general funds and private matching funds.
- E. Recommending the negotiation and appropriation of available funds to use for Navajo Veterans' programs to the Budget and Finance Committee of the Navajo Tribal Nation Council ~~Navajo-Veterans~~ ----- for recommendation for approval by appropriate Navajo ~~Tribal~~ Nation Council Committees.
- F. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo Veterans and eligible spouses, widows and dependent children of deceased Navajo Veterans pursuant to duly approved program policies and procedures.
- G. Recommending necessary budget proposal for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
- H. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo Veteran under the Office Department of Navajo Veteran Affairs.

~~Staff operations, including all financial matters, including over the Navajo
-----Veterans-Commission.~~

43.

To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:

- A. Accepting, reviewing, evaluatunge and processunge applications for loans in accordance with Operating Policies and Guidelines adopted by the General-Loan Budget and Finance Committee.
- B. Closunge approved loans in accordance with Operating Policies and Guidelines approved by the General-Loan Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.

- C. Managing and servicing loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.
- D. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
- E. Recommending policies and procedures to the ~~Navajo--Veterans Commission~~ Budget and Finance and ~~the Central-Loan-Committee;~~ other appropriate Committees of the Navajo ~~Tribal~~ Nation Council.
- F. Preparing and presenting periodic accounting and operational reports to appropriate parties.
- G. Executingve documents on behalf of the Navajo Nation in regards to the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
- H. Publishing or causing to be published, public information material pertaining to the program.
- I. Completing such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

ARTICLE IV - OBJECTIVES:

The ~~Office~~ Department of Navajo Veteran Affairs shall be responsible for carrying out the following objectives on behalf of Navajo Veterans:

- 1. To Aadvocate and provide administrative oversight and coordination for needed services for Navajo Veterans in such areas as housing, housing assistance, education, vocational and other special training, legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related Veterans' benefits.
- 2. To Ppromote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.
- 3. To Ppromote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to Veterans.
- 4. To Ppromote utilization of benefits available pursuant to the laws of the Navajo Nation.
- 5. To Identify, prioritize and advocate for program services to assist special needs of Navajo Veterans.
- 6. To Aadvocate for the preferential treatment of Veterans in employment.

7. To Report from time to time and as requested to the Navajo Nation ~~Veterans Commission and to the Chair/Vice-Chairman of the Navajo Tribal Council~~ on the status of Navajo Veterans Affairs.

ARTICLE V - ORGNIZATION:

1. The Office Department of Navajo Veteran Affairs shall be administratively responsible within the ~~Executive Branch of the Navajo Tribal Government~~ Division of Human Resources, to the Executive Director. ~~Office of the Chairman/Vice-Chairman.~~
2. The Office Department of Navajo Veteran Affairs shall have a central office located in Window Rock and may locate suboffices in each agency and satellite areas of the Navajo Nation.
3. The organizational chart for the Office Department of Navajo Veteran Affairs is attached and incorporated as "Exhibit 1" herein.

ARTICLE VI - PERSONNEL:

1. The Office Department of Navajo Veteran Affairs shall be supervised by an Executive Department Director who shall be appointed and employed ~~selected by and serve at the pleasure of the Chairman of the Navajo Tribal Council, in consultation with the Navajo Veterans Commission~~ the Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. The Executive Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge veteran.
2. The Office Department of Navajo Veteran Affairs staff shall be employed, supervised and terminated by the Executive Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - AMENDMENTS:

This Plan of Operation for the Office Department of Navajo Veteran Affairs may be amended from time to time by the Advisory Government Services Committee of the Navajo ~~Tribal Council~~ Nation upon recommendation of the ~~Navajo Veterans Commission~~ Division of Human Resources and the ~~Central Loan Budget and Finance Committee~~ of the Navajo Nation Tribal Council.

3. The organizational chart for the ^{dept,} ~~Office~~ of Navajo Veteran Affairs is attached and incorporated as "Exhibit 1" herein.

ARTICLE VI - PERSONNEL:

1. The ^{dept,} ~~Office~~ of Navajo ^{dept,} ~~Executive~~ Director shall be supervised by an ~~Executive~~ Director who shall be appointed and employed selected by and-serve--at-the-pleasure-of-the-Chairman--of-the-Navajo-Tribal-Council, in-consultation-with-the-Navajo-Veterans-Commission the Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. ^{dept,} The ~~Executive~~ Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge veteran.
2. The ^{dept,} ~~Office~~ of Navajo Veteran Affairs staff shall be employed, supervised and terminated by the Executive Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - AMENDMENTS:

This Plan of Operation for the ^{dept,} ~~Office~~ of Navajo Veteran Affairs may be amended from time to time by the Advisory Government Services Committee of the Navajo ~~Tribal--Council~~ Nation upon recommendation of the Navajo--Veterans--Commission Division of Human Resources and the ~~Central-Lean~~ Budget and Finance Committee of the Navajo Nation Tribal-Council.

566FH.sjk
01/25/90



ACMA-36-88

Class "C" Resolution
No BIA Action Required.

Xc:

~~CONFIDENTIAL~~

D. Martine
D. Jose
M. Baldwin
Y.J. Claude
All VSO's (5)
07/11/88.
ah

RESOLUTION OF THE
ADVISORY COMMITTEE OF THE
NAVAJO TRIBAL COUNCIL

Amending Resolution ACJY-167-87 and the Plan of Operation
for the Office of the Navajo Veteran Affairs Within
the Executive Branch of the Navajo Tribal Government

WHEREAS:

1. Pursuant to Resolution CJA-1-81, the Advisory Committee of the Navajo Tribal Council was continued as a Standing Committee of the Navajo Tribal Council and empowered under Article IV, Powers, Section B. "Enumerated Powers" of said Plan of Operation, to create any entity of the Navajo Nation by adoption of its Plan of Operation and to amend or rescind that Plan or the existing Plan of Operation for any entity of the Navajo Nation; and

2. The Office of Navajo Veteran Affairs was established by Navajo Tribal Council Resolution CMA-35-71 and a Plan of Operation for said office was adopted by Advisory Committee Resolution ACJY-91-82 and subsequently amended by Advisory Committee Resolutions ACAU-104-84 and ACJY-167-87; and

3. The Budget and Finance Committee Resolution BFAP-50-86 established a Revolving Loan Account for loans to Navajo Veterans which was supplemented pursuant to Navajo Tribal Council Resolution CAP-23-86; and

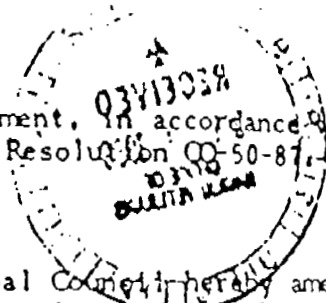
4. By Resolution ACD-234-85, the Advisory Committee of the Navajo Tribal Council adopted a Plan of Operation for the Navajo Nation Credit Department, together with Operating Guidelines which included the responsibility for administration of the Veterans Loan Program; and

5. Pursuant to Resolution ACN-229-87, the Advisory Committee of the Navajo Tribal Council amended the Plan of Operation of the Central Loan Committee of the Navajo Tribal Council and empowered the Central Loan Committee to coordinate and adopt criteria, policies and procedures for all credit and financial programs of the Navajo Nation to individual members of the Navajo Tribe, together with businesses and organizations of members of the Navajo Tribe; and

6. Pursuant to Resolution CLOD-25-87, attached as ~~Exhibit "A"~~ hereto, the Central Loan Committee of the Navajo Tribal Council has accepted and approved the reorganization plan for all financing and loan programs of the Navajo Nation and pursuant thereto, the Advisory Committee of the Navajo Tribal Council adopted Resolution ACF-21-88, rescinding Resolution ACD-234-85; and

7. Pursuant to the reorganization plan approved by Central Loan Committee Resolution CLOD-25-87, attached as Exhibit "A" hereto, it is necessary and proper that new Operating Policies and Guidelines for administration of the Veterans Loan Program be implemented by the Office of Navajo Veteran Affairs

within the Executive Branch of the Navajo Tribal Government, in accordance with the directives approved by Navajo Tribal Council Budget Resolution 00-50-87.



NOW THEREFORE BE IT RESOLVED THAT:

1. The Advisory Committee of the Navajo Tribal Council hereby amends Resolution ACJY-167-87 and the Plan of Operation for the Office of Navajo Veteran Affairs within the Executive Branch of the Navajo Tribal Government, as follows, including additions thereto as underlined and by deletions thereto as stricken, effective this date of enactment:

The title of "Office of Navajo Veteran Affairs" is hereby substituted for the title of "Office of Navajo Veterans Affairs" wherever it appears in the Plan of Operation as adopted by Resolution ACJY-167-87.

Article I, Establishment is amended as follows:

The Office of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government by Navajo Tribal Council Resolution QMA-25-71. An initial Plan of Operation adopted for the Office by Advisory Committee Resolution ACJY-91-82, was rescinded by Advisory Committee Resolution ACAU-104-84; and Advisory Committee Resolution ACAU-104-84, was rescinded by Advisory Committee Resolution ACJY-167-87. The Office of Navajo Veteran Affairs is hereby established as a Navajo Tribal Office within the Executive Branch of the Navajo Nation.

Article II, Purposes is amended as follows: - - - - -

The purposes of the Office of Navajo Veterans Affairs shall be: -

1. To determine and provide program services for the needs of Navajo Veterans. ~~and~~
2. To implement and assist in carrying out the purposes, duties and authority as set forth in the Plan of Operation of the Navajo Veterans Commission and as otherwise authorized hereunder, for implementation of programs for the benefit of Navajo Veterans.
3. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivables associated therein including, but not limited, to:
 - A. Administer the Veterans Loan Program in accordance with all Navajo Tribal law, and the Operating Policies and Guidelines for the program, as approved by the Central Loan Committee of the Navajo Tribal Council.
 - B. Service all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - C. Implement collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.

- D. Assist the Central Loan Committee of the Navajo Tribal Council in the completion of its duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution ACN-229-87.
- E. Recommend negotiation and appropriation of available funds for use for Navajo Veterans' program.

Article III, Authorities, Duties, and Responsibilities is amended by the addition of paragraph 4 as follows:

The Executive Director shall:

- 4. Have the authority necessary and proper to carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:
 - A. Accept, review, evaluate and process application for loans in accordance with Operating Policies and Guidelines adopted by the Central Loan Committee.
 - B. Closed approved loans in accordance with Operating Policies and Guidelines approved by the Central Loan Committee and accounting policies and procedures of the Navajo Nation.
 - C. Manage and service loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.
 - D. Initiate collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
 - E. Recommend policies and procedures to the Navajo Veterans Commission and the Central Loan Committee of the Navajo Tribal Council.
 - F. Prepare and present periodic accounting and operational reports to appropriate parties.
 - G. Execute documents on behalf of the Navajo Nation in regards to the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
 - H. Publish or cause to be published, public information material pertaining to the program.
 - I. Complete such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

Article VII, Amendments is amended as follows:

This Plan of Operation for the Office of Navajo Veterans Affairs may be amended from time to time by the Advisory Committee of the Navajo Tribal Council by recommendation of the Navajo Veterans Commission and the Central Loan Committee of the Navajo Tribal Council.

2. The Advisory Committee of the Navajo Tribal Council affirms and recognizes the authority of the Central Loan Committee of the Navajo Tribal Council to approve, adopt and coordinate appropriate Operating Policies and Guidelines for implementation of all loans and financing programs of the Navajo Nation for the benefit of Navajo persons, businesses and other organizations including the Veterans Loan Program, as authorized under the Plan of Operation of the Office of Navajo Veteran Affairs approved hereby, the Plan of Operation for the Central Loan Committee approved and adopted by the Advisory Committee Resolution AQN-229-87 and Navajo Tribal Council Budget Resolution CO-50-87, the current budget directives of the Navajo Tribal Council and all other applicable laws of the Navajo Nation.

3. The Advisory Committee of the Navajo Tribal Council further affirms the declaration of policy of the Navajo Tribal Council set forth in Resolution CF-13-85, that all loans of funds of the Navajo Nation heretofore authorized or issued by the Bureau of Indian Affairs prior to August, 1982, shall remain the fiduciary duty and responsibility of the Bureau to the Navajo Nation.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Advisory Committee of the Navajo Tribal Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 15 in favor and 0 opposed, this 8th day of March, 1988.



Chairman Pro Tempore
Advisory Committee

ACJY-167-87

Class "C" Resolution
No BIA Action Required.

RESOLUTION OF THE
ADVISORY COMMITTEE OF THE
NAVAJO TRIBAL COUNCIL

Adopting a Plan of Operation for the Office of
Navajo Veterans Affairs and Rescinding Resolution ACAU-104-84

WHEREAS: — — — — —

1. The Advisory Committee of the Navajo Tribal Council is authorized to approve Plans of Operation for all tribal entities pursuant to Resolution CJA-1-81; and

2. The Office of Navajo Veterans Affairs was established by Navajo Tribal Council Resolution CMA-25-71 and a Plan of Operation for said office was adopted by Advisory Committee Resolution ACJY-91-82; Resolution ACJY-91-82 was rescinded by Advisory Committee Resolution ACAU-104-84 along with the Plan of Operation of the Office of Navajo Veterans Affairs; and

3. The Plan of Operation approved pursuant to Resolution ACAU-104-84 combined the duties of the Office of Navajo Veterans Affairs with those of the Navajo Veterans Commission; and

4. The Navajo Veterans Commission by Resolution VAJ-16-87 (Exhibit "A" attached hereto) has recommended re-enactment of separate and coordinated Plans of Operation for the Office of Navajo Veterans Affairs and the Navajo Veterans Commission; and

5. It is in the best interests of Navajo Veterans that separate and coordinated Plans of Operation be approved by the Advisory Committee of the Navajo Tribal Council for the Office of Navajo Veterans Affairs and the Navajo Veterans Commission.

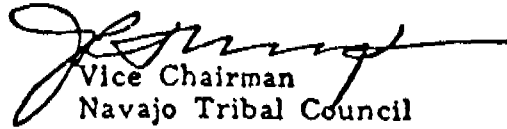
NOW THEREFORE BE IT RESOLVED THAT:

1. The Advisory Committee of the Navajo Tribal Council hereby rescinds Resolution ACAU-104-84.

2. The Advisory Committee of the Navajo Tribal Council further approves the Plan of Operation for the Office of Navajo Veterans Affairs attached hereto as Exhibit "B".

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Advisory Committee of the Navajo Tribal Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 14 in favor and 0 opposed, this 28th day of July, 1987.


Vice Chairman
Navajo Tribal Council

RESOLUTION OF THE
NAVAJO VETERANS COMMISSION
OF THE NAVAJO TRIBAL COUNCIL.

Recommending to the Advisory Committee of the Navajo Tribal Council to Adopt Separate Coordinated Plans of Operation for the Navajo Veterans Commission and Office of Navajo Veterans Affairs, Respectively, and, to Rescind Resolution ACAU-104-84.

WHEREAS:

NAVAJO TRIBAL COUNCIL

1. The Advisory Committee of the Navajo Tribal Council is authorized to approve pl of operation for all tribal entities pursuant to Resolution CJA-1-81; and
2. The Office of Navajo Veterans Affairs was established by Navajo Tribal Coun Resolution CMA-25-71 and a Plan of Operation for said office was adopted by Advis Committee Resolution ACJY-91-82; and
3. The Navajo Veterans Commission was established by Navajo Tribal Council Resolut CF-14-82 and a Plan of Operation for said Commission was adopted by Advisory Commit Resolution ACAU-104-84, which further rescinded Advisory Committee Resolution ACJY-91 and the previous Plan of Operation of the Office of Navajo Veterans Affairs; and
4. The Plan of Operation approved pursuant to ACAU-104-84 combined the duties of t Navajo Veterans Commission with those of the staff and employees; and
5. It is in the best interest of Navajo Veterans that the attached separate a coordinated Plans of Operation be approved and re-enacted by the Advisory Committee of t Navajo Tribal Council for the Navajo Veterans Commission and the Office of Navajo Vetera Affairs, respectively.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Navajo Veterans Commission hereby recommends that the Advisory Committee the Navajo Tribal Council rescind Resolution ACAU-104-84; and
2. The Navajo Veterans Commission further recommends that the Advisory Committee the Navajo Tribal Council approve and re-enact the Plan of Operation for the Nava Veterans Commission attached hereto as Exhibit "B"; and
3. The Navajo Veterans Commission further recommends that the Advisory Committee the Navajo Tribal Council approve and re-enact the Plan of Operation for the Office Navajo Veterans Affairs attached hereto as Exhibit "C".

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Nava: Veterans Commission at a duly called meeting at Window Rock, Navajo Nation (Arizona), a which a quorum was present and that same was passed by a vote of 09 in favor and 00 opposed, this 15th day of June.

Nelson Betoney
Nelson Betoney, Chairman
Navajo Veterans Commission

PLAN OF OPERATION
OF THE
OFFICE OF NAVAJO VETERANS AFFAIRS

ARTICLE I: Establishment

ARTICLE II: Purpose

ARTICLE III: Authorities, Duties and Responsibilities

ARTICLE IV: Objectives

ARTICLE V: Organization

ARTICLE VI: Personnel

ARTICLE VII: Amendments

PLAN OF OPERATION
OF THE
OFFICE OF NAVAJO VETERANS AFFAIRS

ARTICLE I
Establishment

The Office of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government by Navajo Tribal Council Resolution CMA-25-71. An initial Plan of Operation adopted for the Office by Advisory Committee Resolution ACJY-91-82, was rescinded by Advisory Committee Resolution ACAU-104-84. The Office of Navajo Veteran Affairs is hereby established as a Navajo Tribal Office within the Executive Branch of the Navajo Nation.

ARTICLE II
Purposes

The purposes of the Office of Navajo Veterans Affairs shall be to determine and provide program services for the needs of Navajo Veterans and to implement and assist in carrying out the purposes, duties and authority as set forth in the Plan of Operation of the Navajo Veterans Commission and as otherwise authorized hereunder, for implementation of programs for the benefit of Navajo veterans.

ARTICLE III
Authorities, Duties and Responsibilities

The Executive Director shall:

1. Serve as ex officio member of the Navajo Veterans Commission and perform the duties authorized and directed under the Commission's Plan of Operation.
2. Direct and coordinate the functions of the Office of Navajo Veterans Affairs with the Navajo Veterans Commission and other veterans' programs and organizations as further authorized under the provisions of this Plan of Operation for the Office of Navajo Veterans Affairs.
3. Carry out authorized policies and directives as promulgated by virtue of the Plan of Operation of the Navajo Veterans Commission, including, but not limited to:
 - A. Represent the Office of Navajo Veterans Affairs as directed by the Navajo Veterans Commission and/or Chairman/Vice-Chairman of the Navajo Tribal Council in dealing with the public and representatives of other organizations.
 - B. Determine, evaluate and advocate for the needs of Navajo Veterans.
 - C. Recommend and provide authorized coordination for implementation of federal, state and tribal programs for the benefit of Navajo veterans.

- D. Serve as a liaison to seek and identify additional state, federal, and tribal sources to insure the maximum return for tribal general funds and private matching funds.
- E. Recommend negotiation and appropriation of available funds for use for Navajo veterans' programs to the Navajo Veterans Commission for recommendation for approval by appropriate Navajo Tribal Council committees.
- F. Oversee program monetary assistance and/or services to all eligible Navajo veterans, and eligible spouses, widows and dependent children of deceased Navajo veterans.
- G. Recommend necessary professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
- H. With the coordination and assistance of appropriate tribal offices, provide and present training and technical assistance to members of the Navajo Veterans Commission consistent with their authority and responsibilities.
- I. Develop; recommend and implement policies and procedures for the administration of the Office of Navajo Veterans Affairs.
- J. Cooperate in providing office facilities, including available staff, personnel, technical and secretarial assistance for the Navajo Veterans Commission.

ARTICLE IV Objectives

The Office of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo veterans;

1. Advocate and provide administrative oversight and coordination for needed services for Navajo veterans in such areas as housing, education, vocational and other special training; legal, medical and small business development assistance; compensation and pensions, memorial affairs and other related veterans' benefits.
2. Promote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.
3. Promote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to veterans.
4. Promote utilization of benefits available pursuant to the laws of the Navajo Nation.
5. Identify, prioritize and advocate for program services to assist special needs of Navajo veterans.
6. Advocate for the preferential treatment of veterans in employment.

7. Report from time to time and as requested to the Navajo Veterans Commission and to the Chairman/Vice-Chairman of the Navajo Tribal Council on the status of Navajo Veterans Affairs.

ARTICLE V Organization

- A. The Office of Navajo Veterans Affairs shall be administratively responsible within the Executive Branch of the Navajo tribal government, to the Office of the Chairman/Vice-Chairman.
- B. The Office of Navajo Veterans Affairs shall have a central office located in Window Rock and suboffices in each agency and satellite areas.
- C. The organizational chart for the Office of Navajo Veterans Affairs is attached and incorporated as "Exhibit 1" herein.

ARTICLE VI Personnel

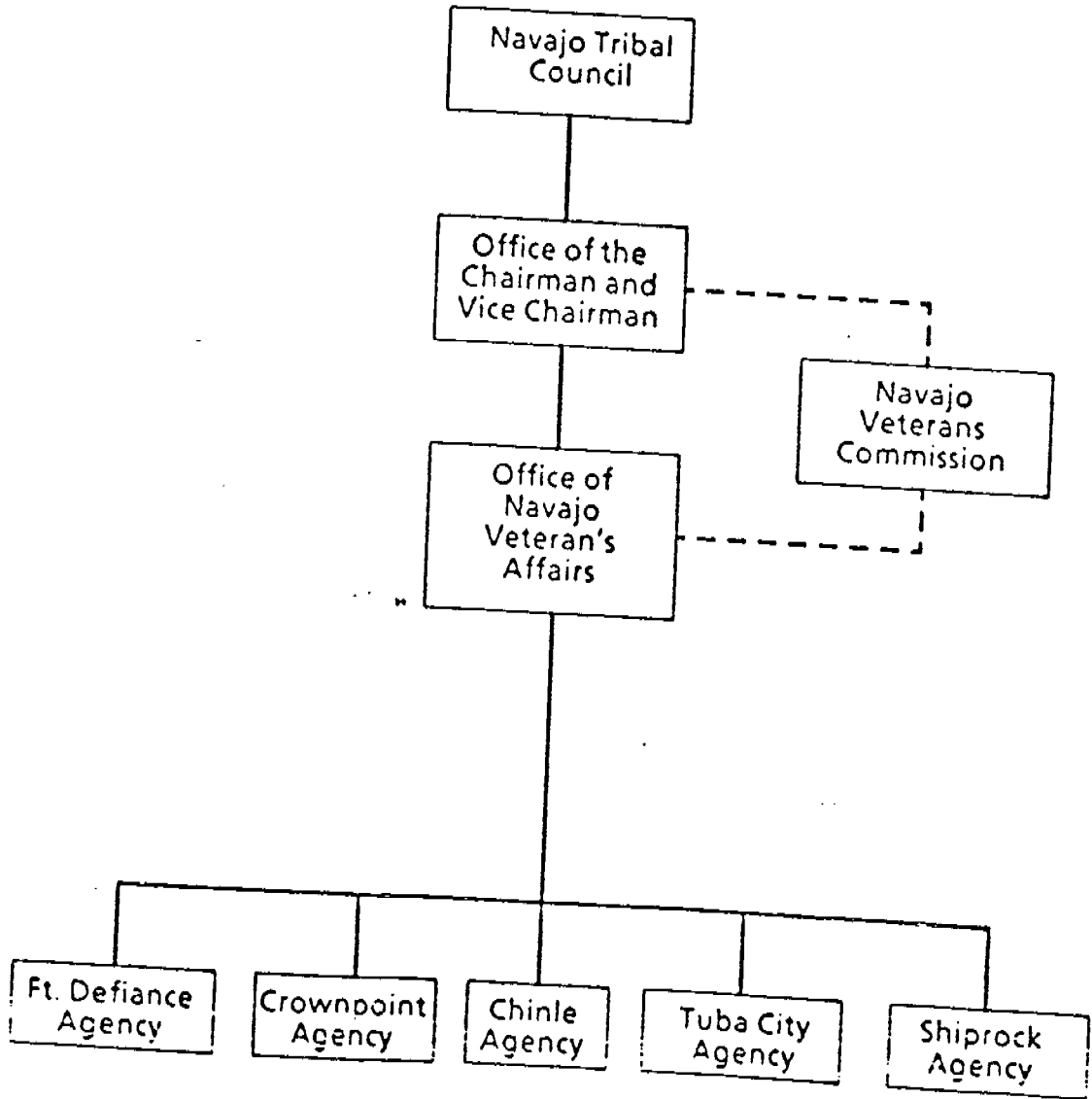
- A. The Office of Navajo Veterans Affairs shall be supervised by an Executive Director who shall be selected by and serve at the pleasure of the Chairman of the Navajo Tribal Council, in consultation with the Navajo Veterans Commission.
- B. The Office of Navajo Veterans Affairs staff shall be employed, supervised and terminated by the Executive Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII Amendments

This Plan of Operation for the Office of Navajo Veterans Affairs may be amended from time to time by the Advisory Committee of the Navajo Tribal Council by recommendation of the Navajo Veterans Commission.

OFFICE OF NAVAJO VETERAN'S AFFAIRS

ORGANIZATION CHART



Division of Human Resources - Office of Navajo Veterans
FY 1990 ORGANIZATIONAL CHART

DEPARTMENT DIRECTOR
Raymond D. Morris

SECRETARY
Myra Ashley

ASO I
Yvonne J. Claude

ASO III
Leo Chischilly

VETERANS HOUSING SPECIALIST
David Jose

PLANNER III
Calvert Williams

ACCOUNTING CLERK II
Loretta J. Williams

CHINLE AGENCY
VSO II
Daniel G. Yazzie
SECRETARY I
Earlene Kinsel

CROWNPOINT AGENCY
VSO II
Dan Jim Nez
SECRETARY I
Arlene Mariano

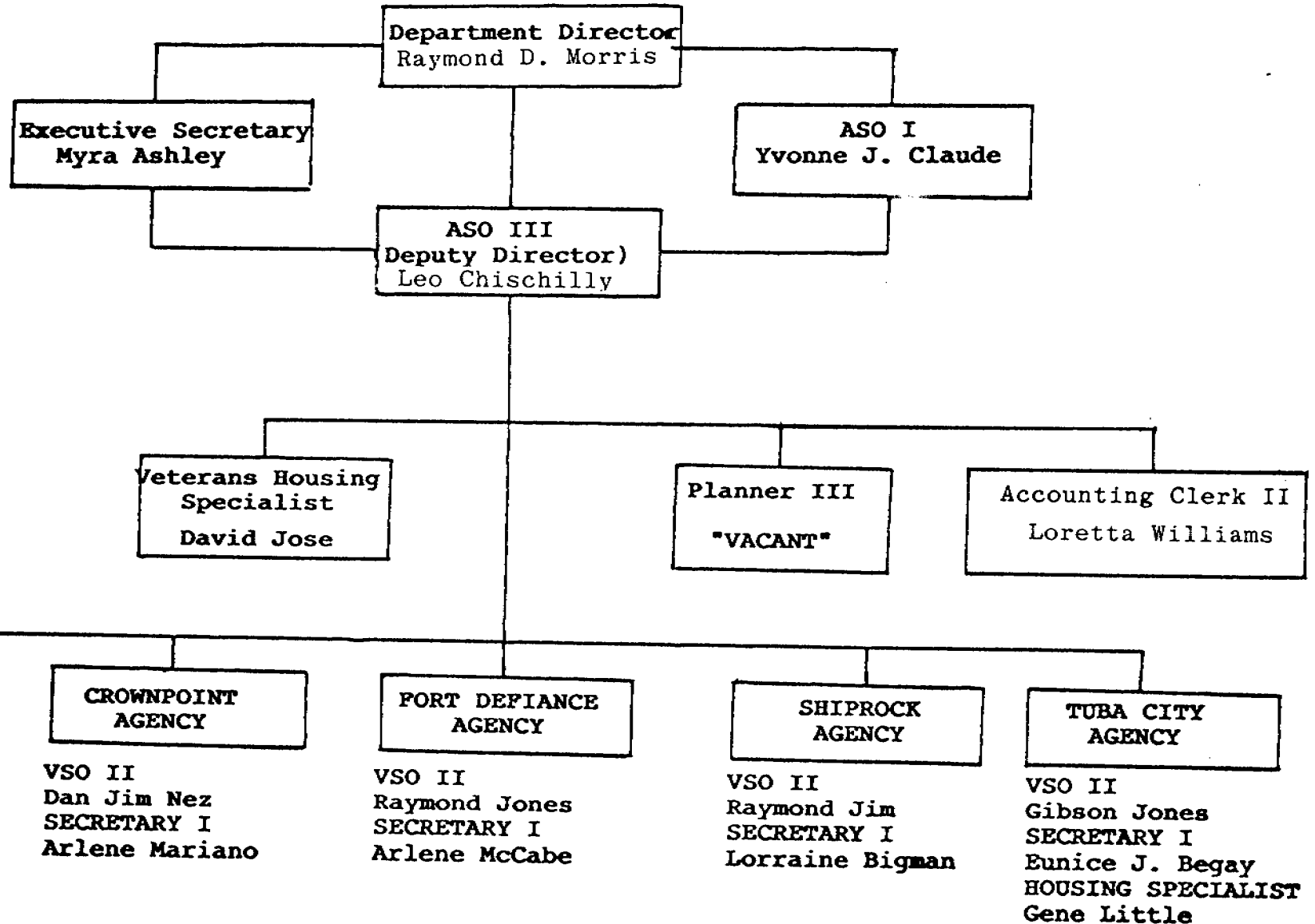
FT. DEFIANCE AGENCY
VSO II
Raymond Jones
SECRETARY I
Arlene McCabe

SHIPROCK AGENCY
VSO II
George Bluehorse
SECRETARY I
Lorraine Bigman

TUBA CITY AGENCY
VSO II
Gibson Jones
SECRETARY I
Eunice J. Begay

DIVISION OF HUMAN RESOURCES
OFFICE OF NAVAJO VETERANS

FISCAL YEAR 1989
ORGANIZATIONAL CHART



EXECUTIVE
OFFICE OF THE
NAVAJO
NATION

DIV. OF HUMAN
RESOURCES

DEPARTMENT OF
PUBLIC SERVICE

DEPARTMENT OF
NAVAJO VETERANS
ADMINISTRATION

DEPARTMENT OF
EMPLOYMENT AND
TRAINING

Election Administration
Broadcast Services
Labor Relations
Employee Assistance Prgm.
Credit Services
Navajo Women

Chinle
Agency

Crownpoint
Agency

Ft. Def.
Agency

Shiprock
Agency

Tuba City
Agency

Classroom Training (CRT)
On-the-Job Training (OJT)
Work Experience (SYETP)
Work Experience-Regular
Community Service Employ.
Delegated Operations
Field Operations-Chinle
Field Operations-Crownpoint
Field Operations-Ft. Defian
Field Operations-Shiprock
Field Operations-Tuba City
Public Employment Prgm. -
Personnel Management
Urban Affairs



THE NAVAJO NATION

NAVAJO
TRIBAL
COUNCIL

LEGISLATIVE
BRANCH

EXECUTIVE OFFICE
OF THE NAVAJO
NATION

JUDICIAL
BRANCH

OFFICE OF
ATTORNEY
GENERAL

OFFICE OF
MANAGEMENT
&
BUDGET

OFFICE OF
NAVAJO
TAXATION

OFFICE OF
ADMINISTRATION
&
FINANCE

OFFICE OF
AUDITOR
GENERAL

DIVISION OF
ECONOMIC
DEVELOPMENT

DIVISION OF
EDUCATIONAL
SERVICES

DIVISION OF
HUMAN
RESOURCES

DIVISION OF
COMMUNITY
DEVELOPMENT

DIVISION OF
NATURAL
RESOURCES

DIVISION OF
HEALTH &
SOCIAL
SERVICES

DIVISION OF
PUBLIC
SAFETY